



Habitat for Humanity[®]

of San Antonio & Guadalupe Valley

Floating Handyman/Maintenance Tech needed for Habitat for Humanity of San Antonio & Guadalupe Valley, a large non-profit, single family home builder and social service provider. We are seeking a proficient, results-oriented candidate with excellent skills for this position. If you are a fun, energetic, person with good coordinating and program implementation skills and are looking for a meaningful job, with good pay, GREAT benefits, and a stable employer, we could be the place for you!

We work hard but celebrate families, so we offer unique benefits like being closed from Christmas Eve through New Year's Day as PAID holiday leave! We offer a reasonable work schedule, paid vacation, paid sick leave, a great retirement plan with a generous employer match, paid employee health insurance with generous cost-sharing for dependent health, and many other benefits to help our employees take care of their own families.

Qualifications:

- Strong organizational skills, high attention to detail, and ability to multi-task.
- Proactive, self-starter, and able to work as a team member as well as independently.
- 2 years of experience in a building maintenance capacity preferred.
- Knowledgeable in the use of hand and power tools
- Must have and maintain a valid Texas driver's license and maintain a good driving record in compliance with Habitat's fleet policy requirements. Must also pass a background check.
- Knowledge of home improvement products preferred.

Physical Abilities Required:

- Must be able to lift, carry, push and pull up to 50 lbs. of weight.
- Be able to stand and walk for long periods of time
- Comfortable with scaling ladders or other lifts to perform duties.
- Requires some bending, squatting, twisting, climbing, reaching, and sitting.
- Requires the use of hands for grasping and fine manipulations.
- Requires activities involving being around moving machinery, exposure to dust, and fumes from warehouse equipment and vehicles.
- Must be able to read and understand information and ideas presented in writing.
- Requires accurate mathematical calculation abilities (add, subtract, multiply, & divide).

Responsibilities:

- Assists the VPSF in maintenance and repairs on the four home center locations.
- Changing AC and Air filters throughout the facilities.
- Performs general maintenance and repair of equipment and buildings.
- Perform safety inspections regularly and review with management team.
- Oversee contractors when professional repairs are required.
- Ensure a clean and presentable appearance of all properties.
- Practical skill and knowledge in such trades as painting, carpentry, plumbing, masonry, and electrical work.
- Work involves a variety of the following duties: replacing electrical receptacles, wires, switches, fixtures, and motors, using plaster or compound to patch minor holes and cracks in walls and ceilings, repairing or replacing sinks, water coolers, and toilets. Painting structures and equipment; repairing or replacing concrete floors, steps, sidewalks, replacing damaged paneling, floor tiles, hanging doors and installing door locks.
- Assist in the implementation and oversight of safety procedures and participate in identifying solutions.

Handyman/Maintenance Tech

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- Conduct routine inspections of landscaped areas, weed removal and treatment, rake and shovel as needed, use blower to keep sidewalks clean, pick-up litter and debris from parking lots and landscaped areas, remove dumped items, maintain trash cans and dumpster areas clean, remove or paint over graffiti, climb ladders to inspect rooftops, when necessary, etc.
 - Assist in the management of facility repairs and communicating with vendors.
 - When not performing maintenance tasks, assist main location with general warehouse activities.
 - Many other duties as assigned
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EOE. Interested candidates should submit a cover letter, resume, and preferred salary range to: Attn: HANDYMAN

- By email with “Handyman/Maintenance Tech” in the subject line to jobs@HabitatSA.org