



**Residential Construction Leader/Assistant Superintendent** needed for Habitat for Humanity of San Antonio, a large non-profit, single family home builder. If you are a fun, energetic, person with good construction knowledge and are looking for a meaningful job, with decent pay, GREAT benefits, and a stable employer, we could be the place for you! We work hard but celebrate families so we offer unique benefits like being closed from Christmas Eve through New Years day as PAID holiday leave! We offer a reasonable work schedule with reasonable overtime (paid at time-and-a-half), paid vacation, paid sick leave, a great retirement plan with a generous employer match, paid employee health insurance with generous cost-sharing for dependent health, and many other benefits to help our employees take care of their own families.

Position duties include leading volunteer builders as well as coordinating and overseeing work done by subcontractors. This is a hands-on building position and includes assisting in all construction activities and aspects of building or rehabbing a home, including workplace safety and overall construction quality control. Qualifications include:

- Goal and team oriented, a positive attitude with a good sense of humor, great people skills, with strong communication skills (bilingual in Spanish is a plus);
- 2+ years experience building single family homes. A construction management or related degree is helpful, but not required;
- Working knowledge of San Antonio residential building code and city inspection process;
- Great organizational skills with proficiency in producing timely paperwork and adherence to policies and procedures;
- Proficient computer skills with independent operation and utilization of Microsoft Office software programs including Word, Excel, and Outlook; Knowledge of and user abilities with AutoCad a plus, but not a requirement;
- Ability to effectively multi-task to get work done and meet deadlines with minimal supervision;
- Must pass a background check and drug screening, must have and maintain a valid Texas drivers' license and a good driving record.
- This position will work on an active construction site so must have strong physical and mental capabilities including the ability to load and unload, lift and carry 50 lbs, must be able to stand, walk, squat, climb stairs and ladders, and be on your feet for extended periods of the day each and every day. Must have good manual dexterity with fine motor control of both hands and fingers along with other physical and mental abilities that are needed to effectively manage, oversee, work on, and traverse a large scale construction site.

This is a full-time, hourly position so when you work overtime you get paid overtime. Generally work schedules are set as follows:

- Hours are generally 6:45 a.m. to 4:00 p.m. for 5 consecutive days between Monday-Saturday. Hours will vary some based on the status of homes under construction. Occasionally some days may start earlier, or some days may end a little later (but no late evenings – you shouldn't have any problem being home for dinner).
- We have a fully Smoke, tobacco, and Vape Free environment.

**EOE.** Interested candidates should submit a cover letter and resume to: Attn: CL

- By email with Attn: CL in the subject line to [jobs@HabitatSA.org](mailto:jobs@HabitatSA.org), OR
- By fax to (210) 223-5536, OR
- By mail or delivery to Habitat's administrative office to Attn: CL, 311 Probandt, San Antonio, TX 78204

Filling this position is a priority so please apply promptly! It will only remain open until filled!